



2018 Meramec Community Fair – June 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup> 2018

## Commercial Booth Contract

### Booth Price and Amenities

Non-profit information only booth – FREE

Non-profit organization selling items – \$75.00

Commercial Vendor Booth - \$125.00

Commercial Food Vendor Booth – \$375.00

Sullivan Area Chamber of Commerce members receive a \$25 discount on booth fees.

Vendor fee includes 1 fair season pass and 1 double trash receptacle. Additional fair passes, daily or season, must be purchased. 1 double receptacle will be provided.

### Booth Size and Location

All booth sizes are 11 ft by 11 ft and are assigned on a first come, first served basis according to the date the application is received. Returning vendors will be given first choice of maintaining their booth space from the previous year.

### Sale of Items and Restrictions

All food sold at the food booths must be a novelty food item not being sold at another food booth. No drinks will be allowed to be sold unless pre-approved by the Chairperson due to our exclusive contract with Coca Cola.

The sale of knives, stun guns (or any gun that shoots a projectile or may be construed as a weapon), num-chuks, laser lights, snap pop, stink bombs, whips, drug paraphernalia (including any hats, shirts, or jewelry promoting drug use), chemical sprays (ex: pepper spray), or potentially dangerous items are prohibited on the fairground.

Exhibits which are deemed dangerous, offensive, lewd, or in poor taste may be closed at the discretion of the Fair Board and the Sullivan Police Department.

Exhibitors warrant that all merchandise offered for sale is properly licensed and complies with all trademark laws. Violation of this rule will cause forfeiture of all privileges, deposits, contracts, and the right of participation by the violator.

Money raffles, games of chance with money payoffs or awards (including vehicles), cash lotteries, or any other gambling activities prohibited by State Law will be prohibited on or about the fairgrounds.

### **Electric Service**

There will be a \$25 additional charge for 110 volt, 5 amp single-phase electrical service. If more is needed, please indicate special needs request on the registration form. All electrical needs must be given to the Chairperson before June 1<sup>st</sup> to be accommodated. The City of Sullivan Electric Department has final authority on all electrical needs.

### **Vendor Set-Up**

Commercial Food Vendors must be set-up before noon on Thursday June 21, 2018 unless other arrangements have been made with the Chairperson.

All other vendors can set-up between noon and 3pm on Thursday June 21, 2018.

The Franklin County Department of Health will inspect all commercial food booths before opening. There is an additional \$25 licensing fee to be paid to the Health Department.

All booths must be staffed and in operation during the following fair hours: Thursday 5pm – 11pm, Friday 5pm – midnight, and Saturday 11am – 11pm.

Booths must be vacated by 5pm on Sunday.

Vendors must provide all necessary equipment for their booth. This includes: tables, chairs, extension cords, canopies, etc.

Tables must be skirted to the ground and items must be stored within the confines of the vendor's space.

All outside cookers or deep fryers must have a nonflammable product under them.

Vendors must display a sign clearly stating the name of the business or organization.

No barkers or forceful distribution of materials allowed. Noise levels must not interfere with other exhibitors.

Restocking of booths must be made prior to the main gate opening each day of the fair.

### **Security**

Security services will be provided during fair hours and overnight on Thursday and Friday. The Meramec Community Fair nor the City of Sullivan shall be held responsible for any theft or damage to any booth at any time.

## Insurance

Vendors who plan to have any type of rides or those that include animals, must provide a certificate of insurance with the City of Sullivan and the Meramec Community Fair named as additionally insured.

## Liability

In no case will the Directors, Officers, and/or sponsoring agents of the Meramec Community Fair or the City of Sullivan be held responsible for any loss, damage, injury, death, theft, or any other case of any character to any property while the same is on the fairgrounds.

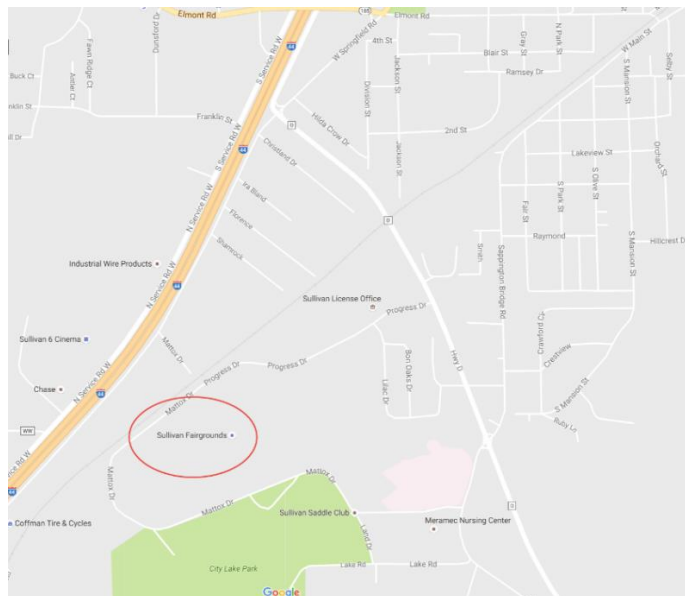
The Directors, Officers, and the sponsoring agents of the Meramec Community Fair and the City of Sullivan hereby assume no responsibility for any property upon said fairgrounds and it will be at the exhibitor's sole risk.

The Board of Directors of the Meramec Community Fair reserve the right to interpret the above rules and regulations and determine all pertinent matters thereto: also the rights to amend and/or add to such rules as may be deemed necessary. Violation of any of these rules will cause forfeiture of all privileges, deposits, contracts, and the right of participation by the violators.

## Location and Onsite Contact Information

The Meramec Community Fair is located at the Sullivan Fairgrounds at 999 Mattox Dr., Sullivan, MO 63080. During the fair, feel free to contact Emily Garcia by phone or text at 636-364-8760 for any onsite needs.

From I44, take exit 225 for MO-185N. Head south toward Historic U.S. 66 W/S Service Rd E. Turn right/west on Historic U.S. 66 W/S Service Rd E. Turn left/south on State Highway D, Turn Right/west on Progress Dr. This will take you to the entrance to the fairgrounds on your left.



Exhibitor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



2018 Meramec Community Fair – June 21<sup>st</sup>, 22<sup>nd</sup>, and 23<sup>rd</sup> 2018

Commercial Booth Application

Company or Organization Name:

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Contact Person:

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Mailing Address:

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Phone:

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Email:

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Website:

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Facebook Page:

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Type of Booth:

- Non-Profit – Information Only - FREE
- Non-Profit – Selling Items - \$75 (Chamber Member - \$50)
- Commercial Vendor – \$125 (Chamber Member - \$100)
- Commercial Food - \$375 (Chamber Member - \$350)

Electricity Needed:

- Yes  No \$25 additional charge

*\*All electrical needs must be given to the Chairperson before June 1<sup>st</sup> to be accommodated.*

Do you need additional fair passes?

- Yes  No

*\*1 fair pass included with each booth space*

Number of fair passes needed: \_\_\_\_\_ (\$30 each)

Description of Products:

*\*If food booth, include a menu.*

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Requested Booth Location: *\*See attached map*

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Signed contract, completed registration form, and payment can be mailed to:

Meramec Community Fair  
Attn: Emily Garcia, Chairperson  
2 W. Springfield Rd  
Sullivan, Missouri 63080

To pay with a credit card, you can return signed contract  
and registration form to:

[Emily@ShowMeCPRMissouri.com](mailto:Emily@ShowMeCPRMissouri.com)

You will receive an invoice with a link to pay online.

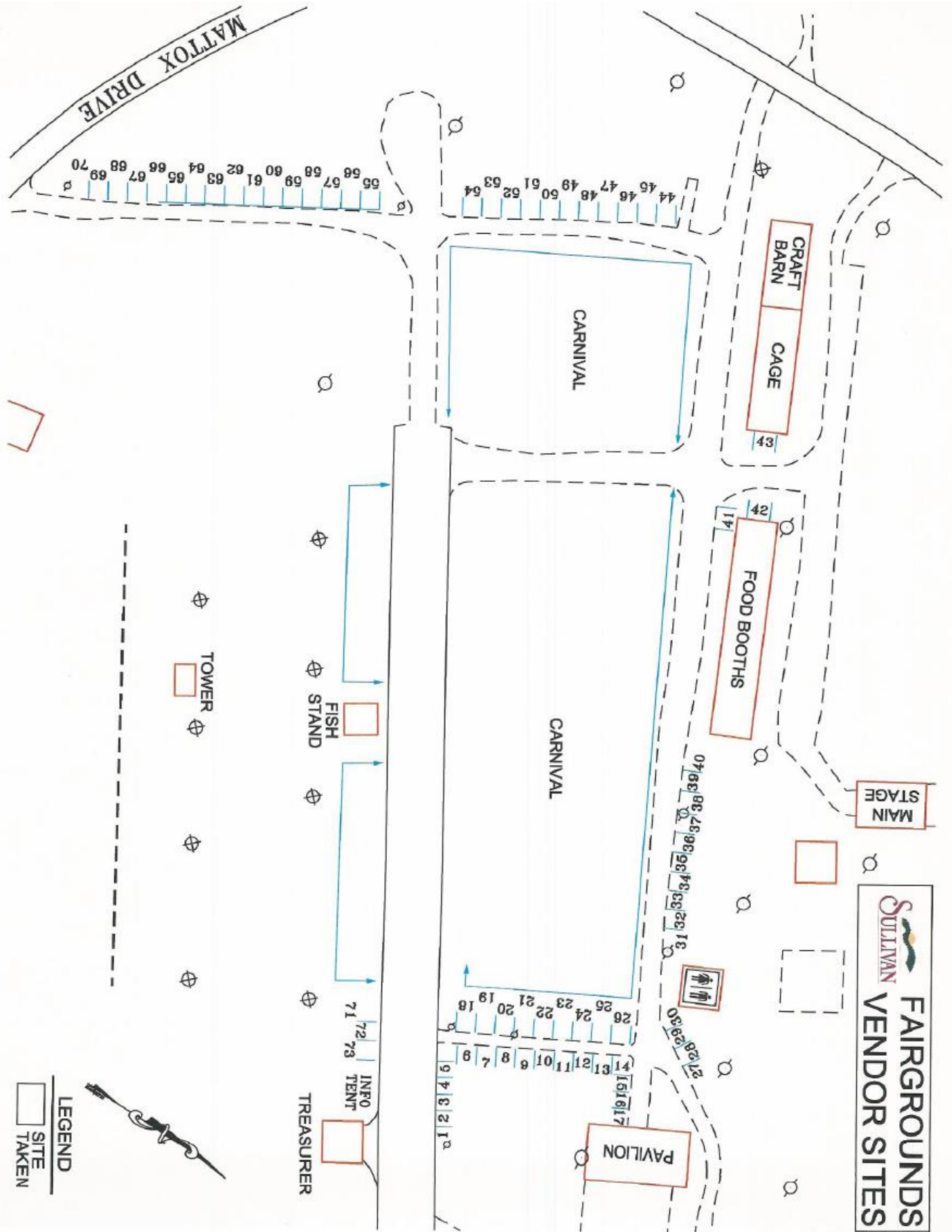
For questions or more information, please contact:

Emily Garcia – Chairperson:

[Emily@ShowMeCPRMissouri.com](mailto:Emily@ShowMeCPRMissouri.com) or 636-364-8760

Fair Office - 573-860-2861

**FAIRGROUNDS**  
**SULLIVAN**  
**VENDOR SITES**



**LEGEND**  
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